



Portfolio 101



Portfolio 101

- ❖ Why do we do Portfolios?
 - ❖ For the Competition Purposes
 - ❖ For Scholarships
 - ❖ To develop Recordkeeping Skills



Portfolio 101

- ❖ Who does Portfolios?
 - ❖ Jr. High 4-H'ers (6th-8th Grade as of Jan. 1st)
 - ❖ Sr. Level I (9th-10th Grade as of Jan. 1st)
 - ❖ Sr. Level II (11th-12th Grade as of Jan. 1st)



Portfolio 101

- ❖ Select your Project
 - ❖ Look at Listing



Portfolio 101

Roundup/Jr. High Projects

- | | | |
|------------------------|-----------------------------|---------------------------------|
| Animal Science-Beef | Computers and Technology | Horticulture/Garden |
| Animal Science-Dairy | Communications | Line and Design |
| Animal Science-Goat | Consumer Ed./Economics | Nutrition, Health and Fitness |
| Animal Science-Horse | Electric | Performing Arts/Recreation |
| Animal Science-Poultry | Engineering/Safety Science | Personal Development/Leadership |
| Animal Science-Sheep | Entomology | Photography |
| Animal Science-Swine | Forestry Wildlife/Fisheries | Plant Science |
| Companion Animals | Food Science | Veterinary Science |
| Clothing and Textiles | | |

Congress Projects

- Citizenship
- Leadership



Portfolio 101

- ❖ Select your Project
 - ❖ Look at Listing
- ❖ Select projects which:
 - ❖ Interest you
 - ❖ Where resources are available to you
 - ❖ That are fun





Portfolio 101

Know your Dates (Sr. High)

- ❖ Citizenship and Leadership Records Due **Feb. 1**
- ❖ All other Projects Due **May 1**
- ❖ All Records go directly to State 4-H Office



Portfolio 101

Know your Dates (Jr. High)

- ❖ Jr. High Records are due **the third week of April**
- ❖ These records go to the Regional Office



Portfolio 101

Then...
Do some planning...



Project
Plan for
the
Year
Page 1

thinking ahead annual 4-H project plan

Project _____ Year _____

What I want to do and learn in this project (goals)

How I plan to reach my goals

Resources I can use (money, supplies, equipment, help from others, reference material, etc.)

Signed _____ Date _____

(This form should be included in the project record section of the 4-H project advancement portfolio.)



Project
Plan for
the
Year
Page 2

looking back annual 4-H project plan

What I learned (knowledge and skills)

I had I met my goals (or did not meet my goals) because

Resources I used (money, supplies, equipment, help from others, reference material, etc.)

Other things I would like to do (future goals)

Signed _____ Date _____

© 2012 Rev. 3/04 E 12-0015 05-0006
Project is registered and record preserved in the National 4-H Project Plan Database. The database collects and records information
regarding the project and record of the project. The Department of State and records management
division of the Department of State is responsible for the project and records management.



Portfolio 101

Plan using "SMART" Goals

- S
- M
- A
- R
- T



Portfolio 101

Plan using "SMART" Goals

- S... Specific
- M
- A
- R
- T



Portfolio 101

Plan using "SMART" Goals

- S... Specific
- M... Measurable
- A
- R
- T



Portfolio 101

Plan using "SMART" Goals

- S... Specific
- M... Measurable
- A... Attainable
- R
- T



Portfolio 101

Plan using "SMART" Goals

- S... Specific
- M... Measurable
- A... Attainable
- R... Relative
- T



Portfolio 101

Plan using "SMART" Goals

- S... Specific
- M... Measurable
- A... Attainable
- R... Relative
- T... Timely



Portfolio 101

Plan using "SMART" Goals

- S... Specific
- M... Measurable
- A... Attainable
- R... Relative
- T... Timely

Smart
Goal
Activity



Portfolio 101

THEN Do...
STUFF!



Portfolio 101

So...what kind of stuff do
you do?



Portfolio 101

Three Kinds of Stuff...

- Project Stuff
- Leadership Stuff
- Citizenship Stuff



Portfolio 101

Three Kinds of Stuff...

- Project Stuff (Main Project)
The grunt work!
 - Talks
 - Exhibits
 - Educational Stuff



Portfolio 101

Three Kinds of Stuff...

- Leadership Stuff (Teaching/Leading)
 - Groups
 - One-on One
 - Events
 - Offices and Committees
 - 4-H Promotion



Portfolio 101

Three Kinds of Stuff...

- Citizenship Stuff (Helping)
 - Project Citizenship (Main project)
 - Government
 - Global
 - Everything else!





Portfolio 101

A few quick tips...

- ❖ Sr.'s Can submit a record which goes back 3 years plus current year... 2011 + 2010,2009,2008
- ❖ Jr.'s Can submit a record which goes back 1 year plus current year... 2011 + 2010
- ❖ **There may not be much on the current year.**
- ❖ Typing is fine but no extra points.
- ❖ Use only space allocated for each part of the form.
- ❖ No plastic sleeves.



Portfolio 101

Other things in the portfolio...



Portfolio 101

Project Records Main, Leadership, Citizenship



Project Records

- ❖ Put Project Plan First.
- ❖ Put most recent year's records in front.
- ❖ Include forms: Worksheet (F540), reports of studies, experiments, news articles written by member which relate to project
- ❖ For Sr. High - Include records for no more than the past three calendar years plus current year for your main project.
- ❖ For Jr. High - Include project records for the past calendar year.



Portfolio 101

4-H Narrative (see handout)



Portfolio 101

Resume (Level II Only) (see handout)





Portfolio 101

Pictures



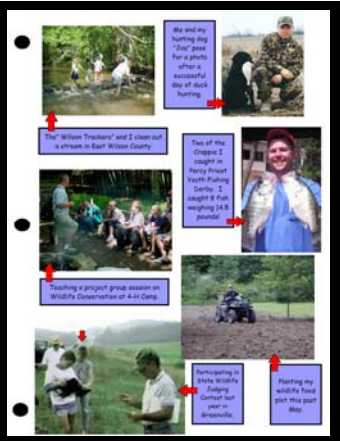
Portfolio 101

Pictures

- ❖ Up to 3 pages, one side of paper
- ❖ Not shingled
- ❖ Not enclosed in plastic sleeves
- ❖ Flat to page or computer generated
- ❖ Need to be Captioned



- ❖ May show honors
- ❖ May show practices
- ❖ May show project involvement



Portfolio 101

Putting it all together...
See handout



Portfolio 101

- ❖ Entry Form
- ❖ Main Project Profile - Section A
- ❖ Leadership Profile - Section B
- ❖ Citizenship Profile - Section C
- ❖ Main Project Plans and Records
- ❖ 4-H Narrative (Jr. High and Sr. Level I)
OR Resume (Senior Level II)
- ❖ Project Pictures
- ❖ Other Project Records
- ❖ Portfolio Cover



Portfolio 101

Questions??

