

TRAVEL EXPENSE STATEMENT

- 1) Reimbursement: Travel Expense Statements are to be completed thru the IRIS program.

- 2) The following web site has tutorials for instructions on completing a Travel Expense Statement:
http://rwd.tennessee.edu/standard/fastpaths/trip_index.htm

- 3) For corresponding topics within TRIP, go to this web site:
http://rwd.tennessee.edu/standard/fastpaths/trip_index.htm

- 4) For any other questions concerning IRIS Administrative Support, go to:
<http://iris.tennessee.edu/>