
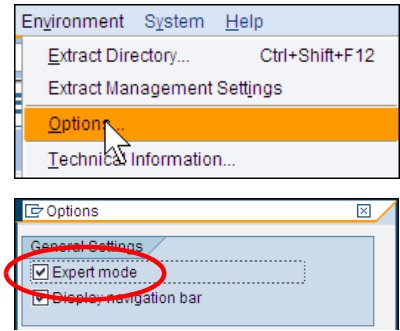



ZMF_BCS001C Annual Budget vs. Actuals Summary E Accounts

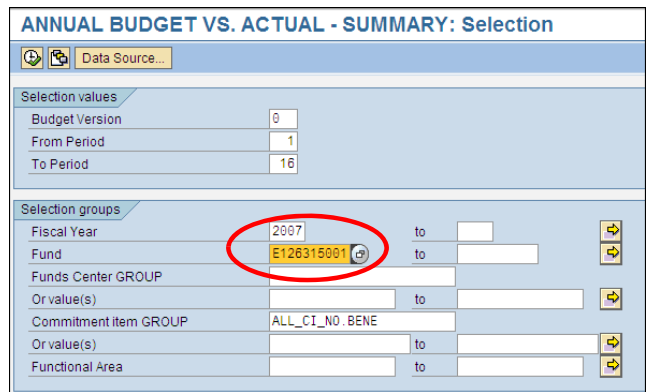
- Type **ZMF_BCS001C** in the shortcut field and press ENTER. Or select the transaction from your **Favorites** Folder.

One Time Only - ZMF_BCS reports should be run in “expert mode”.
To select this feature:

- At the BSC transaction, click **Environment** from the Tool bar, then click **Options**.
- Place a check in the **Expert mode** under the **General Settings** area.
- Click the green check  to close.



- Enter the **current Fiscal year** in the **Fiscal Year** field in the Selection groups area.
- Enter the **E account number** in the **Fund** field in the Selection groups area.
- Click on **Execute** (clock icon)  to view your report.

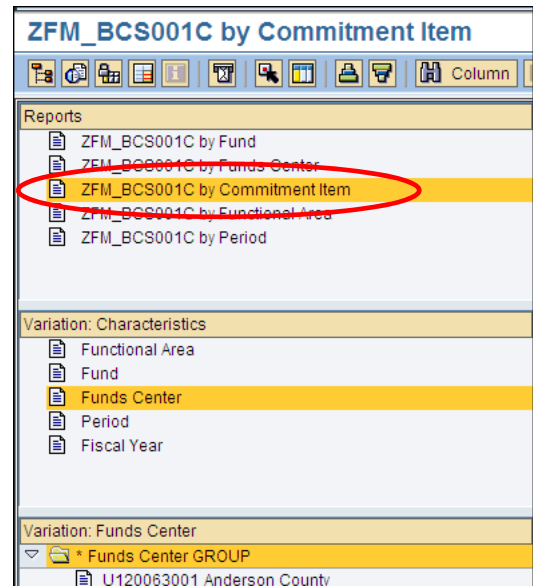


The report is divided into two sections. The left section is the definition area of viewing the report. Select **ZMF_BCS001C by Commitment Item** under the **Reports** area.

The right section views the report with your selected parameters.

Columns will be:


- **Annual Budget** – budgeted amount for commitment item
- **Total Encumbrance** – what has been charged to account but not yet approved
- **Total Actuals** – what has been charged and approved to account
- **Budget Variance** – annual budget minus total encumbrances and total actuals

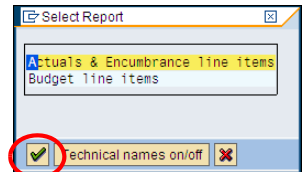


Example of Annual Budget vs. Actuals Summary Report

	Annual Budget	Total Encumbr.	Total Actuals	Budget Variance
414000 Professional Salaries				
414100 Professional Salaries				
414200 Professional Ext Svc				
* Total Professional Sal.				
416000 Cler,Tech,Maint Sal				
416100 Cler/Tech/Maint Sal				
416210 Cler/Tech/Maint Addl				
* Total Cler,Tech,Maint Sal.				
** Total Sal. (no benefits)				
431000 Travel	6,000			6,000.00
431100 Travel In-State		488.96	3,872.00	4,360.96-
431200 Travel Out-Of-State			211.20	211.20-
* Total Travel	6,000	488.96	4,083.20	1,427.84
433100 Printing			325.25	325.25-
* Total Media Processing			325.25	325.25-
435000 Communication	4,050			4,050.00
435100 Postage			4,050.00	4,050.00-
* Total Communication	4,050		4,050.00	
439000 Supplies	1,700			1,700.00
439100 Operating Supplies			2,066.34	2,066.34-
439200 Computer Software			95.00	95.00-
* Total Supplies	1,700		2,161.34	461.34-
444400 Direct Cost Sharing			37.53	37.53-
* Total Grants & Subsidies			37.53	37.53-
446000 Contractual,Spec Svc	35			35.00
* Total Contrac.,Spec Svc	35			35.00
** Total Operating	11,785	488.96	10,657.32	638.72
**** Commitment Item Tot.	90,276	7,164.46	82,953.40	158.14

BCS reports allow the user to double-click totals to see what items make up a total. This is for totals in the **Total Encumbrance** and **Total Actuals** columns.

Double-click a total. The following window to the right will appear. Click the green check box  to continue. The list of items will be displayed.



Rfltn	Val type text	RefDocNo	Amt type	Amt type =	Pymt Bdg	Fill pstg d.	Year	Proj	Text	Vendor	Fund	Fund name	Commt Item	Cl text	Funds Center	Funds center text	F.Ar
1	Profit transfer postings	900208908	0100	Original	54.00	11/08/2006	2007	5	Computer Software chg. fr. Co. WBS		E126315		439200	Computer Software	U120063001		1030
		900208908			54.00												
1		900210102	0100	Original	41.00	11/17/2006	2007	5	ACROBAT/		E126315		439200	Computer Software	U120063001		1030
		900210102			41.00												
					95.00												

Each item can be double-clicked to see the document that created the individual item.

Doc.Type : ZD (Inter dept transfers) Normal document

Parked by BMW Posted by WF-BATCH

Doc. Number 900210102 Company code UT Fiscal year 2007


Doc. date 11/17/2006 Posting date 11/17/2006 Period 05

Calculate Tax

Doc. currency USD

Doc. Hdr Text ADOBE ACROBAT PRO

Itm	PK	Account	Acct short text	Amount	Cost Ctr	WBS elem	Fund	Order	Text	Assign	BusA	CoCd	Earnd Fnd
1	40	439200	COMPUT SOFTWARE	41.00	E126315-		E126315001		ACROBAT/	200611...	1112	UT	
2	50	439900	SUPPLY RECOVERY	41.00-	E031105		E031105	4002...	E12-6315-001/ACROBAT	200611...	1103	UT	

Click the **Back** button  to move back one screen at a time.

BCS reports are current up to the minute you execute the transaction.


ZMF_BCS002C

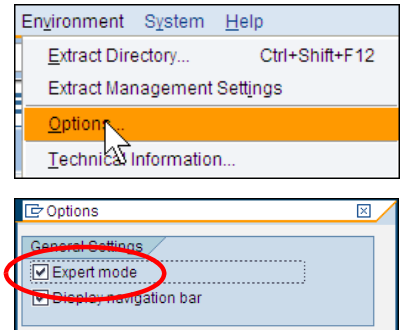
Overall Budget vs. Actuals Summary


R Accounts

- Type **ZMF_BCS002C** in the shortcut field and press ENTER. Or select the transaction from your **Favorites** Folder.

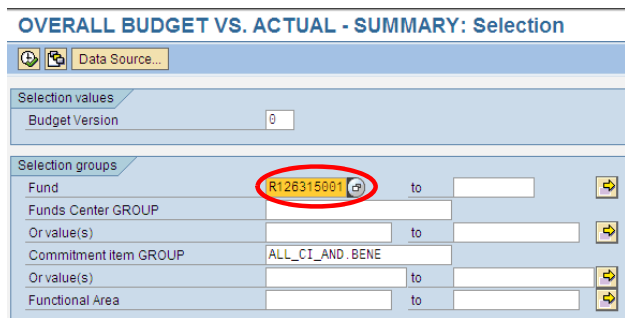
One Time Only - ZMF_BCS reports should be run in “expert mode”.
To select this feature:

- At the BSC transaction, click **Environment** from the Tool bar, then click **Options**.
- Place a check in the **Expert mode** under the **General Settings** area.
- Click the green check  to close.



- Enter the **R account number** in the **Fund** field in the Selection groups area.
- Click on **Execute** (clock icon)  to view your report.

Note: This report takes longer to generate in IRIS.



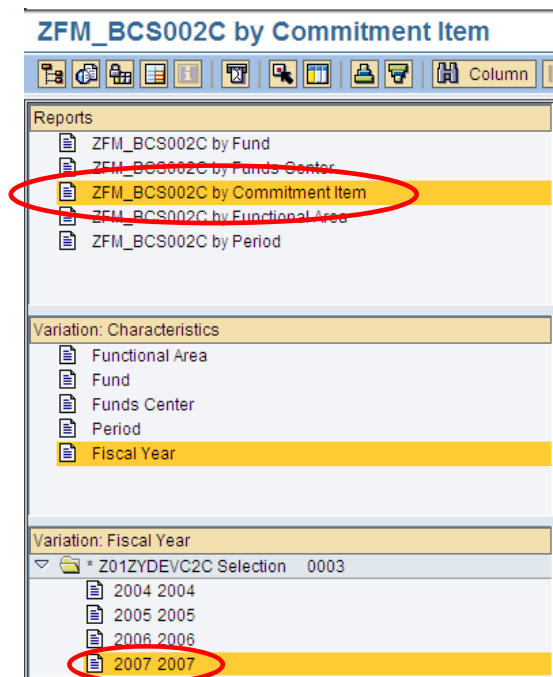
The report is divided into two sections. The left section is the definition area of viewing the report.

- Select **ZMF_BCS002C by Commitment Item** under the **Reports** area.
- Select the fiscal year you wish to view under the **Variation: Fiscal Year** area.

The right section views the report with your selected parameters.

Columns will be:


- **Overall Budget** – budgeted amount for commitment item
- **Total Encumbrance** – what has been charged to account but not yet approved
- **Total Actuals** – what has been charged and approved to account
- **Budget Variance** – overall budget minus total encumbrances and total actuals

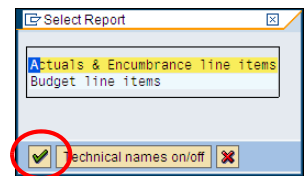


Example of Overall Budget vs. Actuals Summary Report

	Overall Budget	Total Encumbr.	Total Actuals	Budget Variance
439100 Operating Supplies			664.70	664.70-
439200 Computer Software			51.00	51.00-
439400 Sensitive Min Equip			1,761.97	1,761.97-
*** Total Expense			2,477.67	2,477.67-
700300 Gfts,Grnts&Bqsts-Rec			14,226.25-	14,226.25
** Total Ledger Activity Revenue			14,226.25-	14,226.25
800503 WBS Rev Recog Offset			13,000.00	13,000.00-
** Total Uncoded & Other Revenue			13,000.00	13,000.00-
814200 Gifts-Restricted			13,000.00-	13,000.00
** Total Gifts			13,000.00-	13,000.00
*** Total Revenue			14,226.25-	14,226.25
**** Commitment Item Tot.			11,748.58-	11,748.58

BCS reports allow the user to double-click totals to see what items make up a total. This is for totals in the **Total Encumbrance** and **Total Actuals** columns.

Double-click a total. The following window to the right will appear. Click the green check box  to continue. The list of items will be displayed.



Rfltm	Val type text	RefDoctoNo	Amt type	Amt type	Pymt Bdg	Flt pstg d.	Year	Prd	Text	Vendor	Fund	Fund name	Cmmt Item	Cl text	Funds Center	Funds center text	F.Ar	
1	Profit transfer postings	900210116	0100	Original	51.00	11/17/2006	2007	5	OFFICE/SHIRLEY HARTSELL		R126310117	Jefferson County Dev	439200	Computer Software	U120063017	Jefferson County	1030	
		900210116			51.00													
					51.00													

Each item can be double-clicked to see the document that created the individual item.

Doc. Type : ZD (Inter dept transfers) Normal document

Parked by BMW Posted by WF-BATCH

Doc. Number 900210116 Company code UT Fiscal year 2007


Doc. date 11/17/2006 Posting date 11/17/2006 Period 05

Calculate Tax

Doc. currency USD

Doc. Hdr Text MS OFFICE PRO

Itm	PK	Account	Acct short text	Amount	Cost Ctr	WBS elem.	Fund	Order	Text	Assign.	BusA	CoCd	Earnd Fnd
1	40	439200	COMPUT SOFTWARE	51.00		R1263101...	R126310		OFFICE/	200611...	2112	UT	
2	50	439900	SUPPLY RECOVERY	51.00-	E031105		E031105	4002...	R12-6310-117/OFFICE	200611...	1103	UT	

Click the **Back** button  to move back one screen at a time.

BCS reports are current up to the minute you execute the transaction.