

Useful Reports/Transactions for IRIS Favorites

ZCAT - Time Entry

Human Resources | Time Management | Time Sheet | ZCAT - Time Entry

ZCATRPT - Report of Hours

Human Resources | Time Management | Time Sheet | ZCATRPT - Report of Hours Entered

ZCAP - Time Approval

Human Resources | Time Management | Time Sheet | Approval | ZCAP - Time Approval

PT90_ATT - Calendar Overview

Human Resources | Time Management | Administration | Information system | Report Selection | Attendance | PT90_ATT - Attendance Data: Calendar View

S_AHR_61015599 - Leave Balances

Human Resources | Time Management | Administration | Information system | Report Selection | Time Accounts | S_AHR_61015599 - Display Absence Quota Data

ZE_LEDGER - E Account Ledger Sheet (used to reconcile account monthly)

Accounting | Public Sector Management | Funds Management | Information system | UT Custom Reports | ZE_LEDGER - Department Ledger Report (No Staff Benefits)

ZDEPT_LEDGER - R Account Ledger Sheet (used to reconcile account monthly)

Accounting | Public Sector Management | Funds Management | Information system | UT Custom Reports | ZDEPT_LEDGER - Department Ledger Report

ZFM_BCS001C - Annual Budget vs Actuals Summary (another view of E account)

Accounting | Public Sector Management | Funds Management | Information System | UT Custom Reports | ZFM_BCS001C - Annual Budget vs Actuals - Summary

ZFM_BCS002C - Annual Budget vs Actuals Summary (another view of R account)

Accounting | Public Sector Management | Funds Management | Information System | UT Custom Reports | ZFM_BCS002C - Overall Budget vs Actuals - Summary

TRIP - Travel Manager

Accounting | Financial Accounting | Travel Management | TRIP - Travel Manager

ZWF_HISTORY - Workflow History Report (can use for travel)

IRIS Reporting | Workflow | ZWF_HISTORY - Workflow History Report

FBL1N - To Verify Travel Check

Accounting | Financial Accounting | Accounts Payable | Account | FBL1N - Display/change line item

ZECR - Enter Effort Certification

Human Resources | Time Management | Effort Certification Reporting

PA20 - To display Personnel Information

Human Resources | Personnel Management | Administration | HR Master Data | PA20 - Display

ZPR_BEN_STATE - Employee Benefits Statement

Human Resources | Personnel Management | Benefits | ZPR_BEN_STATE - Employee Benefits Statement